

## Detailed Updated Review Schedule for Oregon CZARA

- **March-September 2014<sup>1</sup>:** Tech team reviews comments and drafts response to comments and updates decision rationale to address public comments
  - March-April: Post all comments online; conduct initial review/coding of public comments
  - April-early May: Review/discuss OSDS/New development MMs/comments; draft response to comments and update decision doc
  - **June 10: Get decision from Legal Team on:** Ex. 5 - Attorney Client
    - Ex. 5 - Attorney Client questions.
      - Prior to call:
        - Tech team resends Legal team questions
        - Legal team discussed and arrives as decision
      - After call:
        - **June 17:** New devel/OSDS Lead (**DON**) updates rationale and drafts response to comments.
        - **June 24:** after receiving draft documents, tech team will take an additional week to review and provide edits to draft documents.
        - **July 2:** designated leads will synthesize comments/edits received and send final draft to tech team.
    - **June 17: Get decision from Legal Team on:** Ex. 5 - Attorney Client
      - Ex. 5 - Attorney Client
        - Prior to call:
          - Tech team sends Legal team questions
          - Legal team discussed and arrives as decision
        - After call:
          - **June 24:** Tech team drafts “review guide” to help focus review on critical decision points for approvability
      - **June 24: Review/discuss Forestry landslide comments**
        - Prior to call:
          - **Small team** will review proposed decision document, public comments received and any referenced literature, state’s submittal, and additional background documents, as needed, and present synthesis of info to larger tech team during meeting.
          - **Everyone** will review proposed decision doc and state’s submittal.
        - During call: Tech team discusses issues, arrives at decision, and identifies key updates to make to decision rationale, points to include in response to comments, and identifies leads for drafting responses to each overarching comment as well as rationale.
        - After call:
          - **July 1:** designated lead (**CHRIS**) for updating rationale and responding to comments will draft updated decision rationale and responses and will send to tech team for review;

<sup>1</sup> Note: Due to summer vacation schedules and controversial issues, Tech Team may need several additional weeks to complete work. Therefore, have factored in a little extra time for final clearance.

- **July 8:** after receiving draft documents, tech team will take an additional week to review and provide edits to draft documents.
    - **July 15:** designated leads synthesize comments/edits received and send final draft to tech team.
    - final draft to tech team.
  - **July 1: Review/discuss Forestry pesticides/comments**
    - Prior to call:
      - **Small team** will review proposed decision document, public comments received and any referenced literature, state's submittal, and additional background documents, as needed, and present synthesis of info to larger tech team during meeting.
      - **Everyone** will review proposed decision doc and state's submittal.
    - During call: Tech team discusses issues, arrives at decision, and identifies key updates to make to decision rationale, points to include in response to comments, and identifies leads for drafting responses to each overarching comment as well as rationale.
    - After call:
      - **July 8:** designated lead (**JENNY**) for updating rationale and responding to comments will draft updated decision rationale and responses and will send to tech team for review;
      - **July 15:** after receiving draft documents, tech team will take an additional week to review and provide edits to draft documents.
      - **July 22:** designated leads synthesize comments/edits received and send final draft to tech team.
  - **July 8: Review/discuss Ag issues**
    - Prior to call:
      - **Small team** will review proposed decision document, public comments received and any referenced literature, state's submittal, and additional background documents, as needed, and present synthesis of info to larger tech team during meeting.
      - **Everyone** will review proposed decision doc and state's submittal.
    - During call: Tech team discusses issues, arrives at decision, and identifies key updates to make to decision rationale, points to include in response to comments, and identifies leads for drafting responses to each overarching comment as well as rationale.
    - After call:
      - **July 15:** designated lead (**ALAN**) for updating rationale and responding to comments will draft updated decision rationale and responses and will send to tech team for review;
      - **July 22:** after receiving draft documents, tech team will take an additional week to review and provide edits to draft documents.
      - **July 29:** designated leads synthesize comments/edits received and send final draft to tech team.
  - **July 15: Review/discuss Forestry riparian comments**
    - Prior to call:
      - Small team will review proposed decision document, public comments received and any referenced literature, state's submittal, and additional

- background documents, as needed, and present synthesis of info to larger tech team during meeting.
    - Everyone will review proposed decision doc and state's submittal.
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- After call:
  - **July 22:** designated lead (**ALAN**) for updating rationale and responding to comments will draft updated decision rationale and responses and will send to tech team for review;
  - **July 29:** after receiving draft documents, tech team will take an additional week to review and provide edits to draft documents.
  - **Aug 5:** designated leads will synthesize comments/edits received and send final draft to tech team.
- **July 22: Review/discuss Forestry roads add MMs/comments**
  - Prior to call:
    - Small team will review proposed decision document, public comments received and any referenced literature, state's submittal, and additional background documents, as needed, and present synthesis of info to larger tech team during meeting.
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    - **Aug 5:** after receiving draft documents, tech team will take an additional week to review and provide edits to draft documents.
    - **Aug 12:** designated leads will synthesize comments/edits received and send final draft to tech team.
- **July 29:** Discuss any follow up issues that still need to be resolved based on review of draft rationales/response to comments to date (*focus will be: osds/new devel; landslides; and ag*)
  - Prior to call: Lead for issue will t-up any outstanding questions and send to tech team (and legal and/or mngt team, as needed)
- **Aug 5:** (*focus will be: riparian areas; forestry roads; pesticides*)
- **Aug 12:** Discuss any follow up issues that still need to be resolved based on review of draft rationales/response to comments to date (*focus will be: agriculture and any lingering issues*)
  - Prior to call: Topic leads send lead editor (**ALLISON**) content for their sections to compile into consolidated document.
  - After call: Lead editor (**ALLISON**) sends consolidated document to tech team for final comprehensive review (2 weeks)
- **Aug 19:** Discuss any follow up issues that still need to be resolved based on review of draft rationales/response to comments to date

- Prior to call: Lead for issue will t-up any outstanding questions and send to tech team (and legal and/or mngt team, as needed)
- **Aug 26:** Tech team members provide final comments on consolidated response to comments and decision rationale to lead editor. Team discusses any lingering issues during call.
- **Sept. 2:** Tech team finalizes draft document and sends to additional review, as appropriate by NMFS and other parts of EPA (*note: this may be done earlier during development of each section*)
- **Sept. 9:** Lead editor (**ALLISON**) integrates final comments from NMFS/EPA.
- **Sept. 16:** Legal and Mngt Team review response to comments and final decision rationale (3 weeks)
  - Tech team begins to prepare briefing documents for mngt/leadership clearance
- **Sept. 23:** Tech team continues to draft briefing documents.
  - Tech team schedules briefings for leadership chain to weigh in on decision end of Oct./Nov.
- **Sept. 30:** Tech team continues to draft briefing documents.
  - Tech team schedules briefings for leadership chain to weigh in on decision in Oct.
- **Oct. 7:** Legal/Mngt team provides final comments on decision document and response to comments.
- **Oct. 14:** Tech team finalizes decision doc based on legal/mngt team review.
- **Oct. 21-Dec. 15:**
  - EPA/NOAA clear final decision rationale and response to comments through respective agencies and make final adjustments as necessary;
  - NOAA/EPA develop rollout plan and materials for announcing final decision.
  - NOAA/EPA schedule con calls among agency leadership, if needed, to resolve differences among the agencies.
- **Dec-Jan 30:** Finalize and begin to execute roll out plan.
- **January 30, 2015:** NOAA/EPA send letter to state announcing final decision, ccing plaintiff.

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**Comment [AC1]:** We may need to find time when we have at least 1.5 hrs for our regular tech team check-ins given the meaty issues we’ll need to consider and decision points we’ll need to reach. Not sure 1 hr will be enough time.

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**Comment [AC2]:** Ex. 6 - Personal Privacy. So Allison or someone else from small team could take lead on integrating comments and sharing with NMFS/EPA pesticide folks for review.

**Comment [AC3]:** Note: At some point in July, may need to provide NWEA update on progress (not decisions but just what we've achieved to date). Depends on final negotiations.

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- **January 30, 2015:** NOAA/EPA send letter to state announcing final decision, ccing plaintiff.

**Comment [AC4]:** Note: At some point in October, may need to provide NWEA update on progress (not decisions but just what we've achieved to date). Depends on final negotiations.

**Comment [AC5]:** Note: At some point in December, may need to provide NWEA update on progress (not decisions but just what we've achieved to date). Depends on final negotiations.